



Local Teams. National Support.  
Exceptional Results.

June 30, 2021

Compliance Department  
450 Mamaroneck Avenue  
Suite 201

Harrison, NY 10528

*Re: Joint Commission Policy Statement and Provisions*

Dear Client:

The purpose of this letter is to share with you the details of the Joint Commission's Standards for Health Care Staffing Services policy that Somnia, Inc. complies with.

Somnia, Inc. is committed to providing a higher standard of service and to the delivery of safe, quality patient care and assures every standard outlined in the enclosed Joint Commission Policy Statement and Provisions.

Should you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

DocuSigned by:

*Kim Carriere*

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Kimberly Carriere  
Chief Administrative Officer, Somnia, Inc.

Enclosed: Policy



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### **Joint Commission Policy Statement and Provisions**

Somnia, Inc. (“Somnia”) is committed to providing a higher standard of service and to the delivery of safe, quality patient care. Somnia complies with the Joint Commission’s Standards for Health Care Staffing Services. To assure compliance with the Joint Commission Standards for Health Care Staffing Services, Somnia assures the following:

- *Subcontractors* – Somnia will not engage subcontractors to provide clinical personnel unless agreed to in advance by the client.
- *Floating* – Clinical personnel may only be provided that match the job description for which Somnia provides them. If clinical personnel are asked to float to another department, the department must be a like department or unit and the float clinical personnel must have demonstrated previous competency and have appropriate certifications and credentials for that department/unit. Clinical personnel should only be floated to areas of comparable clinical acuity.
- *Competency* – It is the responsibility of Somnia to conduct the pre-employment or pre-engagement assessment of the clinical personnel’s competence based on the skills needed to provide care to the patients served by the client upon completion of Somnia’s orientation.
- *Orientation* – It is the responsibility of the client to orient clinical personnel to the facility and its rules and regulations and to acquaint them to facility policies and procedures, including equipment and to validate competency and ability of clinical personnel to properly use equipment.
- *Independent Contractors* – Clinical personnel will be employed or otherwise engaged by Somnia.
- *Incident/Error Tracking* – Upon notification of incidents and/or errors, Somnia shall document and track all incidents, errors, and sentinel events related to the care and services provided. Information is to be shared and reported appropriately to regulatory bodies and the Joint Commission as required.
- *Occupational Safety Hazards/Events* – It is responsibility of the client to notify Somnia within 24 hours of the event; any competency issues and/or incidents related to the clinical personnel. Client agrees to communicate with Somnia whenever an accident/injury report related to clinical personnel is completed.
- *Requirements* – The requirements of clinical personnel sent to the client by Somnia are to be determined by the client. It is Somnia’s obligation to comply with the client requirements by

supplying clinical personnel that have the documented competencies and credentials to satisfy the requirements specified by the client in order to deliver safe care to the patients.

- *Verification* – Somnia will verify the clinical personnel’s licensure, certification, education, and work experience to assure they are competent and possess the skills and experience that match requirements for the client’s needs.
  
- *Conflict of Interest* – Somnia discourages any conflict of interest as defined by what occurs when an interested person has a financial interest individually or as it relates to a family member, which is disclosed as or found to (a) impair the individual’s objectively or (b) create an unfair competitive advantage for any person or organization other than Somnia Conflict of Interest means more than individual bias. There must be a financial interest that could directly affect the work or services of clinical personnel to be considered a conflict. Somnia reviews and evaluates this on an annual basis.